



# WEST LAFAYETTE POLICE DEPARTMENT

711 WEST NAVAJO STREET • WEST LAFAYETTE, INDIANA 47906  
MAIN PHONE: 765-775-5200 • FAX: 765-775-5228

December 31, 2015

TO: Mayor John Dennis  
West Lafayette Board of Works & Public Safety

FR: Chief Jason Dombkowski

RE: New Hire

I request Board approval to hire Karla Hiser for the position of Records Division Clerk effective January 11, 2016 at a bi-weekly rate of \$1,272.21. The position recently became available as a result of the recent retirement of Kathy McIntosh.

Ms. Hiser has met all the qualifications required by the West Lafayette Police Department.

Respectfully submitted,

A handwritten signature in blue ink, reading "Jason Dombkowski".

Jason L. Dombkowski  
Chief of Police

Copies: Clerk Sana Booker  
Human Resources  
Payroll/Banks Administrator  
File